

## Dry Docking Manager

**Employment Type: Permanent (Full-time)**

**Location: 10 Jalan Samulun, Singapore 629124**

### **Responsibilities:**

- Ensure
  - Safe and high-quality dockings and major repairs of company-managed vessels.
  - Maximum value from allocated Dry-dock and repair budgets whilst securing costs savings.
  - Company-managed vessels are docked/repared at the most suitable and economical shipyard, at the most appropriate time and in the most cost-effective manner.
  - Drive and implement standardisation of the dry-docking process and specification across the company in line with industry wide best practices.
  - Constantly review and improve on dry-dock process.
- Be the key contact person for dry dock/major repairs related issues and topics.
- Detailed preparation of the standard items of the dry dock specs.
- Monitor dry-dock timelines across all vessels and work with operational and technical teams to ensure preparation in accordance to timelines.
- Optimal planning of dockings in conjunction with operational and technical teams and other stakeholders to guarantee dock availability.
- Review dry dock/major repair specifications and obtain quotations from various shipyards.
- Carry out detailed comparison of shipyard quotation and provide recommendations on dry-dock/repair options, basis costs/availability.
- Project manage with timely planning, sourcing and deployment of third-party suppliers.
- Evaluate quality of dockings/major repairs, including quality and performance of shipyard and third-party providers based on agreed and established measures.
- Analyse previous docking/major repair costs and invoices to identify cost and performance optimisation opportunities.
- Provide inputs on the invoicing and negotiation of final invoice.
- Participate in final invoice negotiation, if available and as applicable.
- Ensure dry dock budget alignment across vessels.
- Ensure compliance to relevant government regulations and company's quality, safety, health and environmental (QSHE) policies, practices and procedures at all times.
- Work closely with relevant stakeholders on all aspects of dry dock / major repair planning and management and keep the technical and operational departments closely advised of any developments.
- Analyse data and information to recommend and ensure continuous process improvement.
- Ensure that thorough commercial/economic evaluations are made prior to taking decisions so that agreed budgets are not exceeded.

## Requirements:

- A minimum of 5 years in ship management or shipyard.
- Must have carried out at least 5 dry docking as the project lead.
- Project management or engineering qualification required.
- In depth knowledge on the different aspects of dry docking in line with industry standards including class. Flag and other regulatory/statutory requirements.
- Excellent communication skills, meticulous, resourceful, able to multi-task.
- Assertive and has excellent negotiation skills.
- Able to project manage a team of external service providers.
- Has good command over the English language.
- Willing to travel.
- A team player with the ability to work independently as well as in a team.

Interested applicants to email your resumes to **hr@bakertech.com.sg** stating expected salary and earliest possible start date.

*We regret to inform that only suitable applicants will be contacted for an interview.*