Senior Security Officer

Employment Type: Permanent (Full-time)
Location: 10/12A Jalan Samulun, Singapore 629124

Duties and Responsibilities:

- Prepare monthly roster and manage the team
- Perform regular patrolling of the company's perimeter fence, yard, stores, workshops, office building, seafront and other identified security risk area
- Maintain effective control at the entrances, exits, roads and car parks and property boundaries
- Check and verify all vehicles entering and exiting the premise
- Issuing of visitor/contractor passes for clearance approval
- Check and enforce measures to ensure that all items entering or leaving the yard are documented, authorized and accounted for
- Protect equipment and interest of the Company, its clients and subcontractors against any acts of vandalism, theft or sabotage
- Report on any malfunction of the fire safety, security system, CCTV, electrical and mechanical fixtures and highlight any repair /replacement needed
- Practice good housekeeping and maintain cleanliness of the guardhouse
- Report to supervisor on all illegal and irregular matters
- To understand and comply with the company's quality, safety, health and environmental (QSHE) policy and QSHE system documentation requirements
- Any other associated tasks and responsibilities assigned from time to time.

Qualification and experience

- Minimum secondary education with WSQ (Security)
- Minimum 2 years of relevant experience in similar capacity and industry
- Possess PLRD license to perform security duties
- Willing to work on rotating shifts of 12 hours; OT rates in accordance with MOM Employment Act applies (1.5/2.0)

Interested applicants to email your resumes to **hr@bakertech.com.sg** stating expected salary and earliest possible start date.

We regret to inform that only suitable applicants will be contacted for an interview.